

Growing Collective Internship

Job Description

This internship is to assist Farmshed's Growing Collective Committee in growing and selling vegetable starts at their annual plant sale in May. The Growing Collective is a group of Central Wisconsin gardeners who organized in 2013 to grow vegetable starts together at the Farmshed greenhouse. Now over 50 members strong, the group consists of both first-time and experienced home gardeners and community groups. The collective grows garden starts from seed, including heirloom, organic and unusual selections of tomatoes, peppers, herbs, and many more. Each member creates a plant order for themselves and also makes a commitment to help care for the up to 9000 plants that will be part of the group's plant sale with proceeds going to support awareness and renovations of Farmshed's downtown site.



Time Commitment:

10 hours per week - 150 hours (Mid February through end of May)*

Candidate must be able to serve at Farmshed during some regular business hours as well as the first Tuesday of each month for meetings from 5:30-7:30, and March-May workdays on some Wednesday evenings and Saturday mornings. Hours will vary each week throughout the season, with more hours needed in April and May.

Duties and Responsibilities:

- Work closely with Farmshed's Volunteer Coordinator and Collective Leaders to meet the needs of the Collective, both in the greenhouse and in the office.
- Greenhouse maintenance, preparation, cleaning before and after workdays
- Assist with facility updates and projects
- Monitor watering and plant development
- Inventory and preparation of seeds, trays, transplants, and supplies for workdays
- Label and inventory plants
- Keep records, post on social media, capture a photo library
- Promote the collective and the plant sale
- Serve as one of the leaders for Growing Collective work days
- Assist with planning and holding the plant sale

Qualifications:

- Reliable and professional
- Basic knowledge of plant start needs and organic gardening
- Excellent written and oral communication skills
- Ability to take direction and work independently to complete a project
- Excellent attention to detail and accurate data entry skills
- Experience with Google Docs and Microsoft Office

*If the selected applicant qualifies for the Pointers Connect Internship (PCI) program, this is a paid position at \$10/hr, otherwise it is unpaid.

Application Procedure and Deadline:

Please submit the following:

1. Fill out our online [Internship Application](#)
2. Email the following application materials to volunteer@farmshed.org. Please include the internship you are applying for in the subject line. Include:
 - a. Two professional references
 - b. Your resume or job history
 - c. A cover letter stating your interest in sustainable food system work, and how your qualifications align with this position.
 - d. Your availability (if known).

***Farmshed will schedule interviews as applications are received and reserves the right to hire for positions at anytime. For best consideration apply as soon as you are able.*

Contact volunteer@farmshed.org with any questions.